



Annual Maltby Town Council Meeting
to be held at 6.45pm on Thursday 1 May 2014

at the

Edward Dunn Memorial Hall, Tickhill Road, Maltby S66 7NQ

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To Members of the Council

25 April 2014

You are hereby summoned to attend the ANNUAL MEETING OF MALTBY TOWN COUNCIL at the Council Offices. Press and public are cordially invited to attend.

A Stewart, Town Clerk & RFO

A Stewart

AGENDA

1. To appoint a Chairman for the ensuing Council year and to receive the Chairman's Declaration of Acceptance of Office
2. To appoint a Vice-Chairman for the ensuing Council year and to receive the Vice Chairman's Acceptance of Office.
3. To receive apologies for absence
4. To receive declarations of disclosable pecuniary interest¹
5. Public Participation Session of up to 30 minutes at the Chairman's discretion.
6. To consider items for which a resolution may be passed to exclude the press and public
7. To discuss any communications received by the Chairman.
8. To confirm minutes of a meeting of the Town Council held on Thursday 3 April 2014 (attached)
9. To receive the minutes from the Event Committee Meeting held on Thursday 13 February 2014 (attached)
10. To approve the minutes from the Horticultural Show Working Party meeting held on Monday 17 March 2014 (attached)
11. To receive the minutes from the Finance and Staffing Committee meeting held on Thursday 20 March 2014 (attached)
12. To receive the minutes from the Environment Committee meeting held on 20 March 2014 (attached)
13. To appoint an Internal Auditor


1.5.2014

14.To review and approve the Terms of Reference for the following committees:
(attached)

- 14.1 Finance and Staffing
- 14.2 Events
- 14.3 Environment (General Purpose)

15.To review Committee Structures and to appoint members to serve on the under mentioned or other Committees as agreed by Council:

- 15.1 Finance and Staffing
- 15.2 Events
- 15.3 Environment (General Purpose)

16.To appoint a member/s to represent Maltby Town Council on:

- 16.1 Communities First Panel
- 16.2 Maltby Commons Group
- 16.3 Doncaster/Sheffield Airport Committee
- 16.4 The Maltby Town Youth Council

17. To confirm the Town Clerk as the representative for Maltby Town Council on the:

- 17.1 Wentworth Valley Co-Ordinators Panel
- 17.2 RMBC Housing and Environment Steering Group

18.To agree a meeting schedule for the Town Council Meetings for the ensuing year
(attached)

19. To consider matters requested by Councillors and agree a course of action if necessary:

- 19.1 To consider holding Town Council surgeries on Saturday mornings running in accordance with the benefit advisory opening hours – Cllr R Price

20. To consider main grant applications:

21. To consider requests for donations:

- 21.1 Rotherham Holiday Aid
- 21.2 Maltby Team Ministry, St Bartholomews Church
- 21.3 Robond Ltd

22.To consider items from the National and Local County Associations:

- South Yorkshire Branch Nominations for the Election of Branch Chairman, Vice-Chairman and representatives for the YLCA Joint Executive Board
- National Fracking Conference, 19 May 2014, City of London
- White Rose Update, 16 April 2014



1.5.2014

23.Planning Lists Nos: 11 – 16

24.To discuss routine correspondence.

25.To discuss routine RMBC matters.

26.To receive a report from the Clerk and Responsible Financial Officer.

27.To agree date and time of next meeting

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act. Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).

A handwritten signature in black ink, appearing to read 'A. Smith'.

1.5.2014