



Annual Maltby Town Council Meeting
to be held at 6.35pm on Thursday 21 May 2015
at the Edward Dunn Memorial Hall, Tickhill Road, Maltby
01709 814060

To Councillors

14 May 2015

You are hereby summoned to attend the ANNUAL MEETING OF MALTBY TOWN COUNCIL at the Council Offices. Press and public are cordially invited to attend.

K A Butler, Town Clerk *K. A. Butler*

AGENDA

1. To appoint a Chairman for the ensuing Council year and to receive the Chairman's Declaration of Acceptance of Office
2. To appoint a Vice-Chairman for the ensuing Council year and to receive the Vice Chairman's Acceptance of Office.
3. To receive apologies for absence
4. To receive declarations of disclosable pecuniary interest¹
5. Public Participation Session of up to 30 minutes at the Chairman's discretion.
6. To confirm minutes of the meeting of the Town Council held on Thursday 2 April 2015 (attached)
7. To consider items for which a resolution may be passed to exclude the press and public
8. To co-opt councillors to fill the three ordinary vacancies on the Town Council, a short presentation by each of the four candidates (voting procedure attached)
 - Michael Richardson
 - Andrew Fletcher
 - Shaun Barratt
 - Donna Sutton
9. To discuss any communications received by the Chairman.
10. To review the Committee Structures and to appoint members to serve on the under mentioned or other Committees as agreed by Council:
 - 10.1 Events
 - 10.2 Finance & Staffing
 - 10.3 General Purpose
11. To review and approve the Terms of Reference for the following committees: (attached)
 - 11.1 Events
 - 11.2 Finance & Staffing
 - 11.3 General Purpose

12. To appoint a member/s to represent Maltby Town Council on:
 - 12.1 Communities First Panel
 - 12.2 Maltby Commons Group
 - 12.3 Doncaster/Sheffield Airport Committee
 - 12.4 The Maltby Town Youth Council
 - 12.5 Maltby Wood Lee Common and Craggs Meadow Steering Group
13. To confirm the Town Clerk as the representative for Maltby Town Council on the:
 - 13.1 Environmental Steering Group
 - 13.2 Area Housing Panel Wentworth Valley
14. To agree a meeting schedule for the Town Council Meetings for the ensuing year (attached)
15. To agree the Asset Register
16. To receive and agree the report on the Effectiveness of Internal Control (attached)
17. To approve the Annual Return for the Financial Year 2014-2015 (tabled)
18. To agree the appointment of the Internal Auditor
19. To consider free use of the Main Hall on a Monday afternoon for the Over 60's Bingo Club
20. To consider main grant applications:
21. To consider requests for donations:
 - 21.1 Mr P Kenny – Book Project
 - 21.2 Rotherham Hospice
22. To consider RMBC Matters
 - 22.1 Planning Lists Nos: 11-
 - 22.2 Services Update
23. To discuss routine correspondence.
 - 23.1 Maltby Wood Lee Common and Craggs meadow Steering Group
24. To receive an update on the proposed new build and agree a way forward.
25. To receive a report from the Clerk and Responsible Financial Officer.
26. To agree date and time of next meeting

¹ A Councillor is at risk of prosecution for committing criminal offences in s.34 of the 2011 Localism Act if they, without dispensation, participates or votes on a matter being considered in which they have a **disclosable pecuniary interest** (s.31(4) of the 2011 Act). Or written notification of such DPI has not already been given to the Monitoring Officer and the member does not provide written notification of the interest to the Monitoring Officer with 28 days of the meeting (ss.31(2) and (3) of the 2011 Act). Or they knowingly or recklessly provide false or misleading information about the above (s.34 (2) of the 2011 Act).